

## STUDENT CODE OF CONDUCT

At

refrain from all forms of bullying and harassment (also see Equal Opportunity policy)  
refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students  
respect College property and the property of staff and other students  
be punctual and attend all classes  
remain in the school grounds during the school day  
complete work set by teachers promptly and to the best of their ability and to take full advantage of the educational opportunities offered at the College  
dress neatly and with due regard for health, hygiene and safety  
wear the approved uniform as set out in the Keysborough Secondary College Student Uniform and Dress Code Policy  
abide by the College rules regarding the possession and smoking of cigarettes (and vapes); and the consumption of alcohol or other substances harmful to health including unprescribed drugs  
not smoke cigarettes (or vape), or be under the influence of alcohol, unprescribed drugs or other substances harmful to health at any time whilst at Keysborough Secondary College, on College excursions, in transit between College and home; or otherwise while wearing College uniform  
to observe specific rules as set out in the Keysborough Secondary College policies.

Note: the detailed rules listed in the Keysborough Secondary College policies may be varied by the College Principal in



Principal and Campus Assistant Principal will exercise an overview of the discipline of the school as a whole and may be referred to in the most serious cases of misconduct.

Action to be taken following breaches of school rules may include:

discussion with student, advice to or discussion with parents, reference to guidance personnel, etc. It is



Detentions, including recall on student-free days. Detentions may be used with the agreement of parents provided that appropriate supervision can be provided.  
Suspension and expulsion, with the agreement of the College Principal.

## COMMUNICATION

To embed the Student Code of Conduct in our College community, we will communicate these through:  
our College newsletter  
our staff handbook, student diary and enrolment/transition packs  
discussing our Code of Conduct with students in the classroom, meetings and assemblies  
including the Code of Conduct on the College website  
including the Code of Conduct on the intranet and Compass  
promoting the Code of Conduct through the College social media platforms.

## RELATED DET POLICIES AND RESOURCES

The following DET policies are relevant to this Student Code of Conduct:

[Attendance](#)  
[Student Engagement](#)  
[Child Safe Standards](#)  
[Supporting Students in Out-of-Home Care](#)  
[Students with Disability](#)  
[LGBTIQ Student Support](#)  
[Behaviour - Students](#)  
[Suspensions](#)  
[Expulsions](#)  
[Restraint and Seclusion](#)  
[Weapons and Other Harmful Items](#)

## RELATED KEYSBOROUGH SECONDARY COLLEGE POLICIES

Values and Philosophy Statement  
Rights and Responsibilities Statement  
Bullying Prevention Policy  
Curriculum Framework Policy  
Annual Implementation Plan  
Duty of Care Policy  
Keysborough Secondary College Annual Report

## REFERENCES

[Student Engagement Policy Guidelines](#)  
[School Accountability and Improvement Framework](#)  
[Effective Schools are Engaging Schools](#)  
[Disability Standards for Education](#)

POLICY REVIEW AND APPROVAL

Policy last reviewed